



Blouberg Ridge Primary School

Admissions Policy 2022

Preamble

In terms of section 5 (5) of the South African Schools Act of 1996, the governing body of a public school must determine the admission policy of that school.

The Governing Body of BLOUBERG RIDGE PRIMARY SCHOOL has accordingly constituted the following as the admissions policy of the school, in the belief that its provisions are consistent with:

- The Constitution of the Republic of South Africa (Act 108 of 1996)
- The National Education Policy Act and any applicable policies determined in terms of this Act (Act 27 of 1996)
- The South African Schools' Act (Act 84 of 1996) and subsequent amendments
- The Western Cape School Provincial School Education Act (Act 12 of 1997)
- The Promotion of Administrative Justice Act (Act 3 of 2000)

Policy

It is the aim of the school to:

- Provide an environment where the race, culture, religion and economic standing of the individual are in no instances an impediment to their access to, or progress in, any aspects of school life
- Make provision during the enrolment process to provide for applicants from disadvantaged backgrounds.

It is the policy of the school that:

- No pupil will be refused admission on grounds of race, culture, religious belief or finance, within the parameters that Blouberg Ridge Primary School is a designated mainstream school where the medium of instruction is English (i.e. given that the School Governing Body has, in its language policy, determined that the school will be a single medium School where the medium of instruction is English, learners admitted to the school should be sufficiently proficient in English so as not to prejudice their ability to progress academically.)
- Pupils diagnosed with barriers to learning will be referred to the School Based Support Team and District Based Support Team if necessary, to determine if the school can accommodate and support them.
- Any pupil admitted to the school is admitted to the total school program and will not be suspended from classes, denied access to cultural, sporting or social activities on the grounds of an inability by their parents to meet the required school fees.
- The admission of pupils will be so managed that the school's intake includes representation of the major demographic segments (i.e. cultural, religious, ethnic and economic) broadly reflective of the composition of the community it serves, without prescribing any predetermined numbers or proportions in respect of such representivity.
- The capacity of the school is based on the number and size of the classrooms in the school.

In order to achieve the foregoing, but also to ensure a just and equitable selection process, the measures listed below will be implemented during the management of the enrolment process.

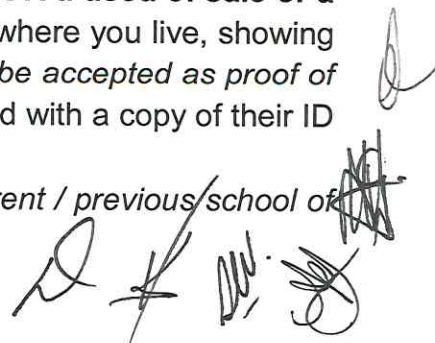
1. The Western Cape Education Department sets the opening and closing date for applications
2. Applicants who live with their parents/legal guardians in the natural service area of the school will enjoy precedence over those residing outside the natural service area.
3. An applicant whose age varies by 2 years or more relative to the average age of the grade cohort will not normally be accepted into the school.
4. The capacity of the school to provide adequately for the educational needs of the applicant will be considered before offering a place to the learner.
5. All applications must be completed on the Western Cape Education Department's online system and only applications with all the required documents uploaded, will be considered.
6. Only after the applications received by the closing date have been dealt with, will the school consider late applications, and then only if there are still places available in the school.
7. Applicants and their parents may be given a brief interview with the headmaster and/or his representatives.
8. Where a process of selection has to be applied as a consequence of the number of applicants exceeding the number of available places in the school or grade for which application is made, applicants will be considered and placed in the following order, except where placement in the school would not be in the best interest of the learner concerned:
 - Applicants who are siblings of current and immediate past pupils of Blouberg Ridge Primary School
 - Applicants who are children of past pupils
 - Applicants who reside closest to the school
 - All other applicants

Responsibility of parents

In terms of SASA Section 3(6), every parent must ensure that a child for whom the parent is responsible, attends a school from the first school day of the year in which such a learner turns seven, until the last school day of the year in which the learner reaches the age of 15 years or the ninth grade, whichever occurs first. Schools are thus required to bring the importance of regular school attendance to the attention of parents, learners and the community.

The following information and documents will be required from you upon acceptance at this school. The school reserves the right to verify all documents.

1. A copy of your child's **unabridged birth certificate** (which includes both parents' details) obtainable from the Department of Home Affairs – proof of application (receipt) for this birth certificate from the Department of Home Affairs will be accepted until the document has been issued;
2. His/her **up to date FULL immunization card** (clinic card) – *N.B. We will not accept outdated cards;*
3. The most recent **completed school report** from the previous school.
4. 1 x colour ID/Passport sized **photo** of your child attached to the information form.
5. A copy of **both parents' I D documents**.
6. **Proof of residential address** – this must be either a **rates account OR a deed of sale or a rental agreement** – signed by all relevant parties – for the property where you live, showing **your** name and physical (street) address. *A sworn affidavit will only be accepted as proof of residence if it is written by the owner of the property and accompanied with a copy of their ID and rates account.*
7. **Reference report (optional)** to be forwarded and completed by current / previous school of the applicant.



8. **A study permit issued by the Department of Home Affairs, for ALL non-South African pupils (refer Government Gazette 31.5.2002 No. 23478, Section 13).** Such study permits / refugee permits must be renewed timeously. **The onus is on parents to ensure that all Non-South African documents are kept updated.**
9. In the case of Guardianship or Fostering, only the relevant Supreme Court documentation will be accepted by the Governing Body.
10. **Transfer card** from the previous school is usually only handed to the pupil on his/her last day at that school. Please ensure this transfer card is handed in to our front office on the first day of attendance.

Placement of Pupils

A pupil will be placed in the grade according to the latest school report and transfer card for the current year. Pupils repeating a grade will be referred to the School Based Support Team once the school year has started.

The natural service area of the school is as follows:

The suburb of Blouberg and adjacent areas of greater Blouberg area.


Register of Admissions

Every pupil is allocated an admission number and these are recorded in the Admissions Register for each year.

Right to Appeal

If a child is not admitted to the school, the parents have the right to appeal the decision. Appeals should be directed to the School Governing Body and if no resolution is found they may appeal to the MEC of Education in the Western Cape.

Accepted by the School Governing Body on 14 day of March 2022



SGB: Chairperson



Headmaster

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